

MINUTES

Six Directions Indigenous School Governing Council Regular Meeting

17 January 2017

2055 NM 602, Gallup NM 87301

In attendance: Ben Soce, Madeline Leyba (via phone), Neomi Gilmore (via phone)

Absent: Philmer Bluehouse, Susan Estrada,

Others in attendance:

- Dr. Fonda Charlie, Head Administrator
- Lane Towery, Director of Operations
- Kay Girdner, Business Manager

- I. The mission was read and everyone present introduced themselves.
- II. Approval of agenda:
 - a. Approved by acclamation
- III. Approval of 1-04-17 Regular Meeting Minutes
 - a. Motion to approve: Madeline
 - b. Yes: Neomi, Ben
 - c. No: None
 - d. Abstain: None
- IV. Public Comment
 - a. None
- V. **Reports**
 - a. Financial Report from the Business Manager, Kay Girdner
 - i. Kay submitted her report in writing, including a description of her testimony before the Public Education Commission on 1-13-17 when concerns were brought forth by the Public Education Department about our financial reporting.
 - ii. What will SDIS do to ensure this doesn't happen again?
 - iii. Our former business manager and our school parted ways.
 - iv. What penalties were there?
 - v. None this time, but if we were late on quarterly reporting they would put us on monthly reporting rather than quarterly reporting.
 - vi. Can we create a finance calendar so that several parties are able to see the deadlines.
 - vii. Kay will create a list of annual deadlines for finance reporting and Lane will create a shared calendar on our google accounts.
 - viii. The Finance Subcommittee needs to keep those deadlines in mind as a regular part of their agendas.
 - ix. Business Managers will make it a regular part of their reports to name upcoming deadlines.

- x. Donna Overson has been brought on as a replacement to our previous Business Manager. Kay will work in an oversight capacity over her at the NACA-Inspired Schools Network.
 - xi. We will have a conversation during discussion items about how the Finance Subcommittee will continue to provide oversight.
 - xii. Thanks given to Kay for her hard work.
 - xiii. When can we expect a reconciliation of current spending vs our original operational budget?
 - xiv. Within the week.
 - xv. Has the school been able to obtain a P-card?
 - 1. Not so far. Wells Fargo wouldn't let us without a greater expenditures.
- b. Report from Lane, Director of Operations
- i. Teacher
 - 1. A new teacher was hired this week to teach reading skills lands and humanities PBL.
 - ii. AmeriCorps
 - 1. We also filled our final AmeriCorps position
 - iii. Planning
 - iv. Facilities
 - v. Food Services
 - vi. E-rate
- c. Report from Dr. Charlie, Head Administrator
- i. Enrollment
 - 1. We are still at 48 students enrolled.
 - 2. We have more 7th graders interested than we have seats for currently. So we now have a waiting list for this year for 7th grade.
 - 3. Families are also submitting applications for our lottery application for next year.
 - 4. We have openings for 6th grade currently.
 - ii. Catering
 - 1. We are finalizing our contract with El Metate restaurant.
 - 2. We need to have a kitchen if we want to be non-reliant on caterers. So that's a big part of our decision-making for next year. Can we add a kitchen to this building?
 - 3. We're requiring all staff to do the online food handler's training.
 - iii. Safety plan
 - 1. We need to incorporate more fire drills and lockdown drills.

- 2. We will establish a Safety Committee to review our safety plan
- iv. New Teacher
 - 1. The new teacher is still onboarding with Lane
 - 2. She is very enthusiastic
- v. Licensure
 - 1. I did take the Diné Language test yesterday. I should know in 10 days. I'm hopeful. I was fluent and didn't speak any English. I'm confident.
- vi. I did contact JOM for our school. They will allow us to count our Zuni students through the Navajo Nation. We will establish a parent committee of three people to be in compliance.

VI. Action Items

- a. 2017 Annual Notice of Meeting Resolution
 - i. Do we need to continue to meet twice a month? Is it time that we can go back to once a month?
 - ii. That would open up more time to do sub committee meetings in the interim.
 - iii. Let's table this for next meeting and make it an agenda item to address the by-laws and this resolution.
 - iv. Motion to table the resolution until the meeting schedule is finalized in the bylaws.
 - 1. Motioned: Neomi
 - 2. Yes: Ben, Madeline
 - 3. No: None
 - 4. Abstain: none
- b. Approval of Head Administrator travel to Johnson O'Malley - subcontractors Regional Meeting on Tuesday, January 31, 2017 in Farmington, NM.
 - i. Request made to Dr. Charlie to investigate if it's possible to rent a car and if that is cheaper than mileage reimbursement.
 - ii. Motion to approve: Madeline
 - iii. Yes: Neomi, Ben
 - iv. No: None
 - v. Abstain: None
- c. Potential action on an MOU between SDIS and NACA-Inspired Schools Network (NISN)
 - i. A few small grammatical items.
 - ii. I noticed a few spelling errors.
 - 1. Page 2, section 1.2, "core values" is misspelled
 - 2. Page 5, 1.4.8 there's an extra space after the comma
 - 3. Page 6, section 2, Usage of NISN and SDIS Names grammatical error.

- iii. Add "MOU" in parentheses after the first reference of Memorandum of Understanding
- iv. Section 1.3.6 references attached indicators. Please add those.
- v. The Term of the MOU was changed. It previously read that it would end on August 17th, 2017. Now it reads that it will last as long as the charter of SDIS.
- vi. A request made for it to last from July 1st to June 30th annually and necessitate renewal each year.
- vii. Motion to table based on the concern about the term: Ben
 1. Yes: Madeline, Neomi
 2. No: None
 3. Abstain: None

Discussion Items

- VII. Discussion items
 - a. Meeting of sub-committees
 - b. Finance committee should start meeting twenty or thirty minute prior to the regular GC meetings and get an update with Kay.
 - c. We will start that next GC meeting, which is February
 - d. Can we make it an action item to review and assign terms to the members next time?
 - e. Can we review the GC code of ethics document that we started last year at the next meeting?

Motion to close the meeting: Madeline

Yes: Neomi, Ben

No: None

Abstain: None

Approved by the Six Directions Indigenous School Governance Council this 1st day of February 2017.



Keeper of Records: _____
Susan Estrada

Date: 02-01-2017